**Employment application**

**Applicant Information**

Applicant Name: Itakhunova Gul`gina Tursinzhanovna
Home Phone: 8(777)0876252
Date of Birth: 15 April 1992

Marital Status: single
Email Address: gulgina.ru@list.ru

Current Address: Prokof`ev street, bld. 148, fl. 7
City: Almaty
Country: Kazakhstan

**Employment Positions**

Position(s) applying for: **helper of lawyer**

**Are you applying for:**

* Temporary work – such as summer or holiday work? [ ] Y or **[\*]** N
* Regular part-time work? [ ] Y or **[\*]** N
* Regular full-time work? **[\*]** Y or [ ] N

What days and hours are you available for work? Monday-Saturday, 09.00-19.00

If hired, on what date can you start working? 10 / 01 / 2015

Can you work on the weekends? **[\*]** Y or [ ] N

Can you work evenings? **[\*]** Y or [ ] N

Are you available to work overtime? **[\*]** Y or [ ] N

Salary desired: 1000$

**Personal Information:**

Have you ever applied to / worked for Company before? [ ] Y or **[\*]** N
Do you have any friends, relatives, or acquaintances working for Company? [ ] Y or **[\*]** N
If hired, would you have transportation to/from work? **[\*]** Y or [ ] N

Are you over the age of 18? (If under 18, hire is subject to verification of minimum legal age.)  **[\*]** Y or [ ] N

If hired, would you be able to present evidence of your Kazakhstan citizenship or proof of your legal right to work in Kazakhstan? **[\*]** Y or [ ] N

Are you able to perform the essential functions of the job for which you are applying, either with without reasonable accommodation? **[\*]** Y or [ ] N

Have you ever been convicted of a criminal offense (felony or misdemeanor)? [ ] Y or **[\*]** N

**Education, Training and Experience**

**High School:**
School name: Multi-field gymnasium № 79
School address: Zharokov street, bld. 9
School city, country: Almaty, Kazakhstan

Number of years completed: 11 years
Did you graduate? **[\*]** Y or [ ] N
Degree / diploma earned: Number: 0108952

**College / University:**
School name: Al-Farabi Kazakh National University of Laws
School address: Al-Farabi av., 71
School city, country: Almaty, Kazakhstan

Number of years completed: 4 years
Did you graduate? **[\*]** Y or [ ] N
Degree / diploma earned: Number: 0832491

**Additional Education**

School name: Course of English
School address: Abay street, bld. 24
School city, country Almaty, Kazakhstan

Number of years completed: 1 year

**Knowledge of languages:**

Kazakh language (state): free

Russian language (international): free

English language (international): Intermediate level